



Texas Department of Agriculture
Device Registration Certificate Application

RWM-700

TODD STAPLES, COMMISSIONER

SECTION A	¹ TYPE OF APPLICATION			
	<input type="checkbox"/> New Business		<input type="checkbox"/> Change of Ownership – previous account number: _____	
	² BUSINESS TYPE			TDA USE ONLY
	<input type="checkbox"/> Corporation		<input type="checkbox"/> Sole Proprietorship	
	<input type="checkbox"/> Limited Liability Co.		<input type="checkbox"/> Government	
	<input type="checkbox"/> Limited Partnership		<input type="checkbox"/> Organization	
	<input type="checkbox"/> General Partnership		Client No.	Account No.
			Date (mm/dd/yy)	Initials
			/ /	
	³ CLIENT INFORMATION			
Full legal business name (owner's name if sole proprietor – no aliases)				
D.B.A. (if applicable)				
Comptroller Taxpayer ID No. (In-state businesses)		Federal ID No. (Out-of-state businesses and nonprofit org.)		
SOLE PROPRIETORSHIP ONLY				
<input type="checkbox"/> Driver License No. _____ (required)			<input type="checkbox"/> TX	
<input type="checkbox"/> State Issued ID No. _____ (if DL is not available)			<input type="checkbox"/> Other	

SECTION B	¹ RESPONSIBLE PERSON INSTRUCTIONS		
	Please list the full legal name (no aliases or nicknames) of the primary person responsible for the business, as indicated:		
	<ul style="list-style-type: none"> ♦ For a corporation, limited liability company, or cooperative, the president or CEO, ♦ For a limited or general partnership, the managing partner or general manager, ♦ For a sole proprietorship, the owner, ♦ For any other type of business, the general manager. 		
	² RESPONSIBLE OFFICER, PARTNER, MANAGER, OR OWNER		
First Name		M. I.	Last Name
Phone No. () - Ext.		E-mail	

This document becomes public record and is subject to disclosure. With few exceptions, you have the right to request and be informed about the information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023, and 559.004.)

Legal Business Name _____

SECTION B (cont'd.)	³ RESPONSIBLE PERSON MAILING ADDRESS		
	Address		
	City	State	Zip
	Web Address of Business (optional)		

SECTION C	¹ PERSON TO CONTACT FOR LICENSE-RELATED MATTERS		
	First Name	M. I.	Last Name
	Primary Phone () - Ext.	Secondary Phone (optional) () - Ext.	
	Fax (optional) () - Ext.		
	E-mail Address		
	<p>***Important Note*** I understand that my email address is required for the Texas Department of Agriculture to keep me informed of critical information, including licensing and regulatory updates; renewal invoices; and other important communications. Failure to provide an email address may result in my not receiving time-sensitive information that could affect my compliance with state regulations, thereby, resulting in monetary penalties.</p>		
	² MAILING ADDRESS		
Address			
City	State	Zip	

SECTION D	¹ FACILITY INFORMATION			
	Facility Name			
	² PHYSICAL ADDRESS OF LOCATION OF LICENSEE, LICENSED ACTIVITIES OR EQUIPMENT			
	Address (No P.O. Box)			
	City	State	Zip	County
Directions to Physical Location if address above is difficult to find				

Legal Business Name _____

SECTION E	¹ OUT-OF-STATE APPLICANTS ONLY		
	An applicant for a Device Registration whose principal place of business is situated outside the State of Texas must appoint and designate a resident citizen of Texas as said applicant's resident agent within Texas. If the address provided in Section C is out of state resident agent information is REQUIRED .		
	Who do you wish to designate as resident agent? <input type="checkbox"/> The Texas Secretary of State <input type="checkbox"/> Other (list below)		
	Resident Agent Name		
	Resident Agent Address		
	City	Zip	Business Phone () -

SECTION F	¹ DEVICE CLASSIFICATION			
	Device Type	Fee per Device	Total No. of Devices	Total Fees
	Fuel Pump – Gasoline (one product per nozzle)	\$12.30 ^a		
	Fuel Pump – Diesel or other non-gasoline product (one product per nozzle)	\$9.80 ^b		
	Fuel Pump – E85 – Fuel Ethanol (one product per nozzle)	\$9.80 ^b		
	Fuel Pump (multiple products per nozzle)	\$36.40 ^c		
	Bulk Meter (rated flow 20 GPM – 100 GPM)	\$45.80 ^d		
	Bulk Meter (rated flow > 100 GPM)	\$45.80 ^d		
	Liquid Petroleum Gas (LPG) Meter	\$40.00		
	Scale (0-4,999 pound capacity)	\$20.00		
	Ranch Scale (5,000 pounds and up)	\$20.00		
	Livestock Scale (5,000 pounds and up)	\$215.00		
	Truck Scale	\$215.00		
	Other Scale (5,000 pounds and up)	\$150.00		
	TOTAL FEES DUE \$			
^a Fee includes applicable motor fuel testing fee of \$3.30 (Calculation: \$9.00 device registration fee + \$3.30 motor fuel testing fee) ^b Fee includes applicable motor fuel testing fee of \$0.80 (Calculation: \$9.00 device registration fee + \$0.80 motor fuel testing fee) ^c Fee includes applicable motor fuel testing fee of \$9.90 (Calculation: \$26.50 device registration fee + \$9.90 motor fuel testing fee) ^d Fee includes applicable motor fuel testing fee of \$0.80 (Calculation: \$45.00 device registration fee + \$0.80 motor fuel testing fee)				

Legal Business Name _____

SECTION G	¹ PAYMENT	
	Please see instructions for applicable fees.	
	REGISTRATION IS NOT VALID UNTIL APPROVED BY TDA.	
	Method of Payment (payable to Texas Department of Agriculture) <input type="checkbox"/> Check # _____ <input type="checkbox"/> Cashier's Check # _____ <input type="checkbox"/> Money Order # _____	
	Amount remitted \$	Mail to: Texas Department of Agriculture P.O. Box 12076, Austin, TX 78711-2076
TDA USE ONLY	Receipt No.	Date Receipt Issued

SECTION H	¹ SIGNATURE	
	The applicant, by and through their personal or agent's signature below (1) certifies that all information provided in connection with this application at any time is true and correct to the best of the applicant's knowledge; (2) acknowledges that any misrepresentation or false statement made by the applicant, or an authorized agent of the applicant, in connection with this application, whether intentional or not, will constitute grounds for denial, revocation, or non-renewal of any license issued pursuant to this application and/or assessment of monetary administrative penalties; and (3) if applying as an individual, further acknowledges that this application may be denied and that any license issued pursuant to this application may be suspended, revoked, or denied renewal due to delinquency in payment of a guaranteed student loan and that any license issued pursuant to this application may be suspended or denied renewal for failure to pay child support. If signed by an agent (including employee) of the applicant, the person signing certifies that he or she is authorized to make the preceding certifications on behalf of the applicant.	
	Applicant Name	Title
	Applicant Signature	Date / / month day year

SECTION I	¹ CHECKLIST
	Please use this checklist to ensure you are sending all of the necessary information and documents. <input type="checkbox"/> Device Registration Certificate Application <input type="checkbox"/> Fee (see instructions for assistance with calculating the correct fee.)
	Please note that an incomplete application may result in processing delays.