**RESOLUTION No. \_\_\_\_\_\_\_\_ Regarding Civil Rights - SAMPLE**

**The City/County of \_\_\_\_\_\_\_\_\_\_, Texas**

Whereas*,* the [City/County] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Texas, (hereinafter referred to as “City/County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_”) has been awarded TxCDBG funding through a TxCDBG \_\_\_\_\_\_\_\_\_\_\_[grant/loan] from the Texas Department of Agriculture (hereinafter referred to as “TDA”);

Whereas,the [City/County] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than $10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas,the [City/County] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the [City/County] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the TxCDBG project area;

Whereas, the [City/County] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State’s certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the [City/County] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

Whereas, the [City/County] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the [City/County] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing;

Whereas, the [City/County] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE \_\_\_\_\_\_\_\_\_ [BOARD OF ALDERMEN/CITY COUNCIL/ ETC.] OF THE [CITY / COUNTY] OF \_\_\_\_\_\_\_\_\_\_\_\_\_, TEXAS, that the [CITY / COUNTY] OF \_\_\_\_\_\_\_\_\_\_\_\_\_ ADOPTS/REAFFIRMS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Section 3 Policy (Form A1002);
3. Excessive Force Policy (Form A1003);
4. [If Grant Recipient employs 15 or more employees], Section 504 Policy and Grievance Procedures (Form A1004);
5. Code of Conduct Policy (Sample Form Appendix C);
6. [if a Plan is required] Limited English Proficiency Plan (Form 1010); and
7. Fair Housing Policy (Exhibit 1015).

**Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_.**

Signature of Elected Official Printed Name of Elected Official

City / County of

Date