INSTRUCTIONS FOR
HANDLING & MARKETING OF PERISHABLE COMMODITIES
VERIFIED COMPLAINT
FORM NO. RPC-405

CLAIM NUMBER
This number will be assigned by the Texas Department of Agriculture.

COMPLAINANT
State the full legal business name (owner’s name if sole proprietor – no aliases).

RESPONDENT
State the full legal business name (owner’s name if sole proprietor – no aliases) of the party you are filing against.

COMES NOW
State the full legal business name (owner’s name if sole proprietor – no aliases) of the Complainant, and the full legal business name (owner’s name if sole proprietor – no aliases) of the Respondent.

I.

• Indicate the name of the perishable commodity that the Complainant was the producer or owner of, and identify the county(s) where the perishable commodity(s) was grown. State the Complainant’s principal place of business, and the telephone number.

II.

• Indicate the name under which the Respondent was licensed by the Texas Department of Agriculture, state Respondent’s principal place of business, and telephone number.

III.

• Indicate when you believe the Respondent violated the Handling and Marketing of Perishable Commodities Act, (violating the terms and conditions of a contract between Complainant and Respondent), state the date(s) of the violation, and explain the transactions that took place. Please attach all receipts, contracts, invoices, bills, etc. which may bear on alleged violation.

IV.

• State the amount of money that such violation has aggrieved Complainant.

• Please sign, and date in front of a Notary Public. A Notary Public must notarize the Verified Complaint.